



EXECUTIVE COMMITTEE MEETING
August 11, 2020 at 1:00 PM CST
Via Microsoft Teams

MINUTES

CALL TO ORDER

A quorum was present and Janice Sumner (chair) called the meeting to order.

Attendees- Janice Sumner, Mary McKenzie, Arthur Obar, Darrin Wall

Absentees- Debbie Kolmetz, Johnny Eubanks, Andy Jackson

Others- Richard Williams, Lauren Morris, Debby Wood - CSC Staff,

FLOORING ITN RESPONSE REVIEW

After discussion about replacing worn carpeting in the Marianna career center, **Arthur Obar made a motion, Mary McKenzie seconded the motion, and the vote was unanimous to grant approval to allow the Executive Director to contract with Bracewell's Flooring and Fencing for an amount not to exceed \$59,336.85. The recommendation will be presented for a vote of the full board on August 13, 2020.**

HOLIDAY CLOSURE SCHEDULE

Richard Williams stated that the newly signed agreement with DEO requires the main career center in Marianna to follow a holiday closure schedule that matches that used at the county, state, or federal level. The staff presented two options. Option one was to choose one of the three allowed schedules and adjust the number of paid holidays as/if necessary. Option two was to adopt the Florida holiday schedule and add one "personal day" that staff can take any day during the program year with prior approval. **Arthur Obar made a motion to adopt option two as presented. Mary McKenzie seconded the motion and the vote was unanimous.**

DIRECTOR'S COMMENTS

Mr. Williams reviewed the current COVID-19 non-inmate positive test rates for the CSC region and the impact those have had on CSC operations. He also shared information regarding possible upcoming changes to federal unemployment, recent reports of reemployment assistance fraud, and staff efforts to connect unemployed individuals and employers with job openings.

ADJOURNMENT

There were no other comments or questions. **Arthur Obar made a motion to adjourn. Mary McKenzie seconded the motion and the vote was unanimous.**